



ITC/AAD/OUT/2022/3419  
22 August 2022

To: **All Registered Suppliers**

**Subject: ITC/A/AA/2753/22 - Provision of Mobile Car Washing in ITC Car Parking in Abu Dhabi And Alain City - Public Auction Invitation**

Dear Sirs,	السادة الأفاضل،
The Integrated Transport Centre, Abu Dhabi, United Arab Emirates (Centre) invites you to bid for the above-mentioned Auction (please refer to attached brief Scope of Services).	يدعوكم مركز النقل المتكامل، أبوظبي، الإمارات العربية المتحدة (المركز) لتقديم عطاءكم للمزايدة المذكورة أعلاه (يرجى الاطلاع على ملخص نطاق الأعمال المرفق طي هذا الخطاب).
If you intend to participate in this Auction, you are kindly requested to submit a request for participation using the following link: <a href="https://maxservices.dot.gov.ae/maximo">https://maxservices.dot.gov.ae/maximo</a>	في حال رغبتكم في المشاركة في المزايدة، يرجى تقديم طلب المشاركة باستخدام الرابط التالي: <a href="https://maxservices.dot.gov.ae/maximo">https://maxservices.dot.gov.ae/maximo</a>
However, the request should be received no later than <b>25 August 2022</b> .	على أن يتم استلام طلب المشاركة قبل تاريخ 25 أغسطس 2022.
Once your request for participation in the Tender is received, our representative will validate the activities listed within your company Trade License in relation to the nature of the Scope of Work/Services required under this Tender; and you will be updated about the status of your request within one day from date of its receipt.	لدى استلام ممثل المركز لطلب المشاركة بالمناقصة من قبلكم، سيتم تقييم الأنشطة المذكورة بالرخصة التجارية الخاصة بشركتكم ومقارنتها بطبيعة نطاق الأعمال/الخدمات المطلوب ضمن هذه المناقصة وسيتم موافاتكم بحالة طلبكم بعد اقصى خلال يوم عمل من تاريخ استلامه.
Once approved, relevant companies shall immediately receive messages along with a link to access and download the Tender documents.	بعد الموافقة عليها، سيتم على الفور اخطار الشركات المعنية برابط للدخول على وثائق المناقصة وتنزيلها.



<p>Specialized company (interested to participate) and unregistered ones within the ITC Commercial Directory are required to register through the hereunder link: <a href="https://maxservices.dot.gov.ae/maximo">https://maxservices.dot.gov.ae/maximo</a></p>	<p>على الشركات المتخصصة (الراغبة في المشاركة) والغير مسجلة في سجل الموردين والمقاولين لدى المركز، القيام بالتسجيل من خلال الرابط الموضح ادناه: <a href="https://maxservices.dot.gov.ae/maximo">https://maxservices.dot.gov.ae/maximo</a></p>
<p>The last date for bids submission is <b>14:00 Hours on 13 September 2022</b>. Late bids submission will not be accepted.</p>	<p>ستكون الساعة 14:00 صباحا من الموافق 13 سبتمبر 2022 آخر موعد لتقديم العطاءات، ولن يتم قبول العطاءات التي تقدم بعد هذا الموعد.</p>

Please do not hesitate to contact 02-4173821 or email [Musthafa.v@itc.gov.ae](mailto:Musthafa.v@itc.gov.ae) should you have any queries with regard to this matter.

Yours sincerely,

**Saeed Alajami**  
A - Director Of Procurement & Contracts Division



**Auction No.: ITC/A/AA/2753/22**

**PROVISION OF MOBILE CAR WASHING IN ITC CAR PARKING IN ABU DHABI AND ALAIN CITY**

**Brief Scope**

The Integrated Transport Centre (Centre/ITC) intends to enter into a three (3) year Concession agreement with a mobile car wash company to provide car cleaning services in the Centre's Mawaqif Parking Buildings and Structures in Abu Dhabi and Al Ain as specified under the premises.

**Premises**

Premises shall consist of bay parking, broken down per building, as follows;

Nos	Building	Area	Level 1	Level 2	Level 3	Total Bay Parking
1	CP-01	Abu Dhabi	140	152	102	394
2	CP-03		196	265	263	724
3	CP-04		148	162	128	438
4	CP-05		159	162	166	487
5	CP-06		98	100	107	305
6	CP-07		270	288	299	857
7	CP-08		189	196	198	583
8	CP-01	Al Ain	209	215	n/a	424
Total Bay Parking						4212

- The total number of bay parking equal to 4,212 will be granted on annual rent basis as shown above
- All the Eight (8) Parking Building/Structure shall be auctioned in one package, and no partial Bidding shall be accepted.
- The mobile car wash company will have exclusive right to provide its mobile car wash facility in those eight specified areas.
- The service provider shall assess the above information for the purposes of its proposal.
- The car cleaning services shall be paid by the customers of the parking buildings, not by the Centre.
- The service provider shall operate and abide the parking lots rules and regulations, also known as policies and procedures.

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### **Mobile Car Wash Scope of Services**

- External Car Wash + Tire polishing
- The service provider will supply adequately trained staff to provide the car cleaning services.
- The Service Provider shall facilitate their own cleaning kits / water supply / rechargeable vacuum machines etc. The Centre shall NOT provide any materials or machinery whatsoever for the cleaning.

### **Duration of Services**

- 3 Years

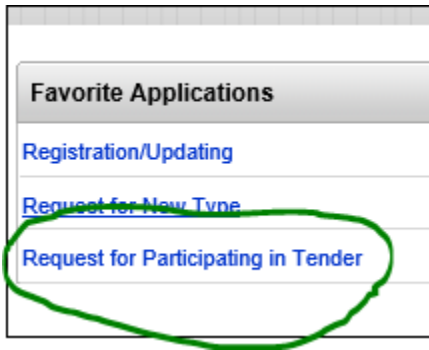
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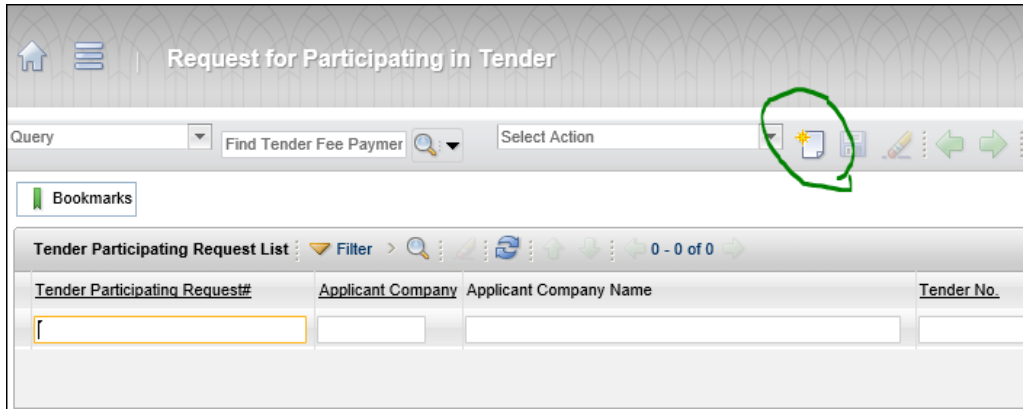
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## Create and Submit a new Tender Participating Request: -

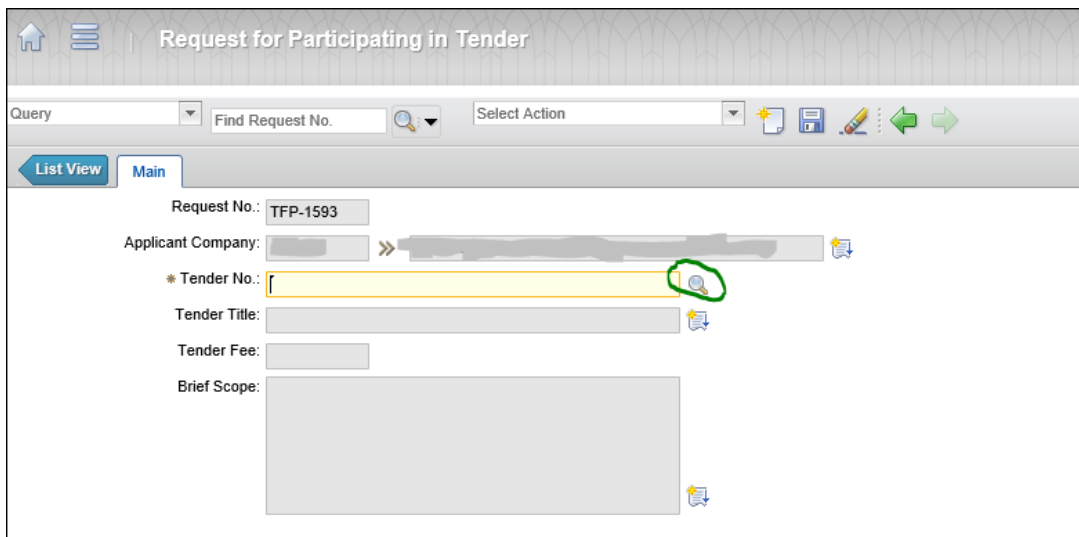
Click on the “Request for Participating in Tender” link from Favorite Application available in the start center.

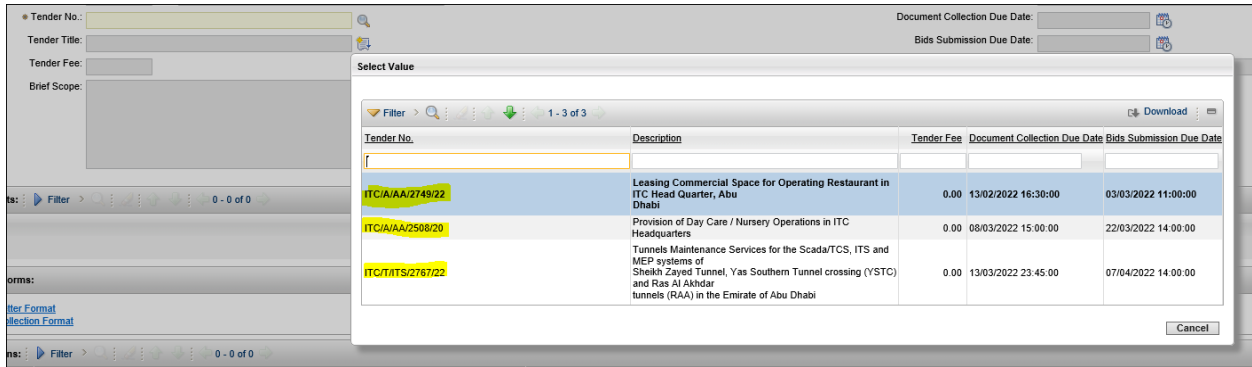


Click “New Row” button.

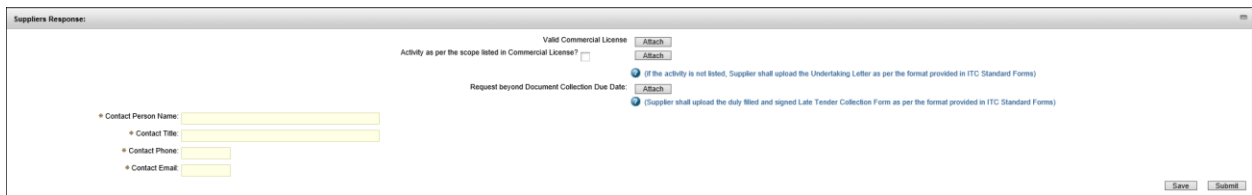


Select “Tender Number” from the value list.

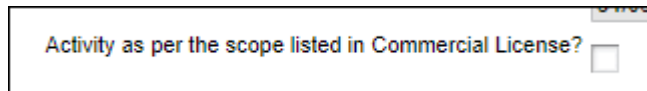




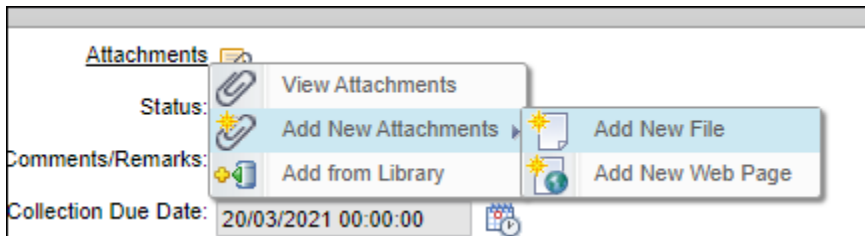
Fill required details, attach documents and Click “Save” button to save the record.



Select “Activity as per the scope listed in Commercial License” check box if activity listed on Trade license.





Download Undertaking Letter by clicking below link, fill and attach under “Undertake Letter” folder.



**Create a File Attachment**

Only files with the following formats can be enabled for printing: .pdf, .xls, .csv, .txt, .doc, .gif, .jpg, .ppt.  
Clear the check box beside the Print attached document with report if printable type option (Advanced Option) if the file being attached is not in one of these formats.

\* Select a Folder: **LateTender** 

Specify a file:  LateTender sen

Name the document:

**Advanced Options**

Copy document to the default location set by your administrator (recommended)?

Print attached document with report if printable type?

For Late Tender Collection, the supplier shall submit the Late Tender Collection form along with other required documents.

Click "Submit" button after uploading required documents.